



Centre de ressources communautaires **RIDEAU–ROCKCLIFFE** Community Resource Centre

Overbrook • Forbes • Carson Grove • Manor Park
Lindenlea • Rockcliffe • New Edinburgh

VOLUNTEER OPPORTUNITY

Gifts in Kind

POSITION DESCRIPTION:

Help sort out clothes

Days and hours:

Thursday - 1: 30PM to 3:30 PM

Friday - 1: 30PM to 3:30 PM

ORIENTATION & TRAINING

Information about the Gifts in-Kind program

Presentation of our services

VOLUNTEERS RESPONSIBILITIES:

- work under the supervision of the project manager
- transportation of donations to the storage room
- check and sort donations
- count and place donations in bags
- Make sure all donations are in a good condition



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EXPERIENCE / SKILLS / EDUCATION:

- polite and friendly
- trust worthy
- able to work in a team
- able to lift heavy items
- able to take directions
- able to stand for a considerable time
- able to work with a team of staff and volunteers
- able to demonstrate empathy, respect, assertiveness and tact
- agree to submit to a criminal record check
- ability to interact in English and / or French

ADVANTAGES:

- Community hours
- Get involved in the community
- Help the Rideau-Rockcliffe Community Resource Center to better serve the needs of those in need
- Studies show that volunteering has a variety of health benefits
- Develop skills for a CV and future job prospects

APPLY:

1. Send an email to volunteer@crcrr.org
2. Call (613) 745-0073
3. Fill out the form